



Lions Bear Lake Camp



In Service to the Physically Challenged • Conferences / Retreats

Dear Returning Staff Member,

Even though it seems like winter will never leave us, it is getting closer to summer. As a past member of our staff, we are inviting you to once again become part of a very special team which provides a growth filled experience for children with visual and hearing impairments as well as Juvenile Arthritis.

This summer, staff training starts on June 29, 2020 and the summer sessions ends on August 2, 2020. Enclosed, you will find a Returning Staff Application and Background Check Authorization form. If you are interested in working this summer, please complete and return it to us using the self-addressed envelope provided. If you would like to talk further about concerns you may have, please feel free to call us at (810) 245-0726. You can also visit our website at: www.bearlakecamp.org for further information or to download forms.

We look forward to hearing from you in the near future. If we do not hear from you ASAP, we will assume that you are not interested in summer employment with Lions Bear Lake Camp.

Sincerely,

Dennis Tomkins
Camp Director

Lions Bear Lake Camp

BACKGROUND CHECK AUTHORIZATION

In connection with my application for employment (including contract for service) with Lions Bear Lake Camp, I understand that investigative inquiries are to be made on myself including consumer credit, criminal convictions, motor vehicle, and other reports. These reports will include information as to my character, work, habits, performance and experience along with reasons for termination of past employment from previous employers. Further, I understand that you will be requesting information from various Federal, State, and other agencies that maintain records concerning my past activities relating to my driving, credit, criminal, civil, education and other experiences.

I authorize without reservation any party or agency contacted by this employer to furnish the above-mentioned information. I understand to aid in the proper identification of my file or records, the following personal identifiers, as well as other information, is necessary.

Applicant Signature _____ Date _____

Print Name _____

Social Security Number _____ - _____ - _____

Date of Birth _____ Sex _____ Race _____

PLEASE PROVIDE 7 YEARS OF RESIDENTIAL HISTORY. USE BACK PAGE IF NECESSARY.

(1)Current Address _____

City/State/Zip Code+4 _____

(2)Previous Address _____

City/State/Zip Code+4 _____

(3)Previous Address _____

City/State/Zip Code+4 _____



LIONS BEAR LAKE CAMP

RETURN SUMMER STAFF APPLICATION

Return to: Lions Bear Lake Camp
 3409 N. Five Lakes Road
 Lapeer, MI 48446
 810/245.0726 810V/245-0750 FAX

Personal

Date of Application _____

Last name	First Name	Middle	Email Address
Current Mailing Address	City	State	Zip
Phone	Parent/Permanent Address	City	State
Permanent Phone	Zip	Sex	Please provide your T-Shirt size:
Cell Phone	<input type="checkbox"/> Male <input type="checkbox"/> Female	When are you available for employment?	
What position are you applying for?	From _____ to _____		

Basic Qualifications & Job Functions

Applicants must be 18 years of age before July 1 of the application year with the exception of applicants for waterfront staff.

Job Functions:

1. Able to interact with and supervise children in a rustic environment during a 24 hour, 6 day a week period.
2. Able to assist with physical care of campers which may include personal hygiene, dressing, showering, and/or using the restroom.
3. Able to provide a wholesome environment in which campers experience success.
4. Able to maintain a positive example in personal life and daily living situations which demonstrate a loving and positive attitude towards campers and others.
5. Able to carry out duties in hot and humid conditions.
6. Possess the stamina to implement the camp program and daily activities over an extended period of time.
7. Able to traverse approximately five miles per day over hilly natural terrain while supervising campers.

Can you perform the essential functions of the job for which you have applied with or without reasonable accommodations?

Yes No

Do you meet or exceed any minimum age requirements for position applied for?

Yes No

Education: High School and Beyond

Name and Location of School	Years attended	Course of Study	Degree Granted/Date

Return Summer Staff Application cont'd

Work History/Experience *(List previous employers beginning with most recent)*

1	Company Name	Phone ()
	Address	Supervisor
	Employment Dates: From / / to / /	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
2	Company Name	Phone ()
	Address	Supervisor
	Employment Dates: From / / to / /	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
3	Company Name	Phone ()
	Address	Supervisor
	Employment Dates: From / / to / /	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

Personal References *Give names and addresses of three people that have knowledge of your character, experience, work habits and ability. **DO NOT USE RELATIVES***

Name	Address & City	Phone

Certifications

In the following list, please check those items in which you have experience and skills. Mark with a "C" those for which you hold current certification and attach a copy of your certification.

Lifeguarding CPR First Aid Nursing Food Handlers permit/Certification _____

<p>Answer these questions only if applying for a position requiring driving.</p> <p>Do you have a valid driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No State _____</p> <p>Do you have a current chauffeur's-type license? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Do you have a commercial driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
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Return Summer Staff Application cont'd

Harassment

The camp's policy is to prohibit all forms of harassment by our employees. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, workplace harassment? (Note: a prior accusation or conviction is not an automatic bar to employment. The type of conviction or accusation and when it occurred will be evaluated by the camp before any decision is made.)

Yes No

Explain

Criminal History

1. Have you ever been convicted of a crime, other than a minor traffic offense?

Yes No

2. Have you ever been arrested or investigated for, been charged with, or participated in deferred adjudication of a crime involving a minor?

Yes No

3. Are you currently participating in a deferred adjudication program?

Yes No

If you answered YES to any of the above questions, give details:

An answer of **Yes** will not automatically disqualify you from employment. The date and nature of the offense, and the position for which you are applying will be considered.

Are you legally permitted to work in this country?

Yes No

Signature

I certify that all information provided in the Application for Employment is true, correct, and complete. I understand that untrue, misleading, or omitted information herein or in other documents completed by the applicant may result in dismissal, regardless of the time of discovery by the camp.

I authorize investigation of all statements herein, including any checks of criminal records, and release the camp and all others from liability in connection with it.

I understand that, if employed, I will be an at-will employee unless there is an agreement or law, which alters that status. Furthermore, I understand that any agreement must be in writing and signed by the designated camp official. I also understand that untrue, misleading, or omitted information herein or in other documents completed by the applicant may result in dismissal, regardless of the time of discovery by the camp.

I have read, understand, and by my signature agree to the terms of these statements.

Signature_____

Date_____